

Town of West Hartford
Department of Public Works
17 Brixton Street
860-561-8100

APPLICATION FOR A BLOCK PARTY PERMIT

Date of Request: _____

Applicant Name: _____

Address: _____

Telephone Number: Home: () _____ Work: () _____

PLEASE NOTE:

1. Block parties are only permitted from the first weekend in May through Columbus Day.
2. Completed applications are due in the Public Works Office at least 4 days in advance. Applications may be faxed to the DPW at (860) 561-8141.
3. By submitting this application, the applicant agrees to assume responsibility for properly blocking the street using barricades provided by the Town or caution tape purchased by the applicant if barricades are not available.
4. The caution tape must be plastic, at least 3 inches wide and in a high visibility color, such as yellow, orange or lime green.
5. If you are using caution tape, block the street by extending the caution tape between two weighted, but moveable supports. The supports should be strong enough to hold the tape, but moveable in case you need to get a vehicle in or out.
6. The permitted hours for a block party are 6 pm to 9 pm on weekdays or 12 noon to 9 pm on holidays and weekends.
7. Only one block of any street may be blocked off.
8. The permit may be revoked if any complaints are received.
9. Rain dates can only be accepted during the same weekend. Otherwise, the applicant must call the DPW office to re-schedule.

STREET TO BE BLOCKED OFF:

From: _____

To: _____

DATE OF BLOCK PARTY: _____

From: _____ To _____

Rain Date (if any): _____